

# City of Springfield Employment Opportunity

## Assistant City Manager

The person in this position must have a Bachelor's degree in Accounting, Business Management, Public Administration, Political Science, or a related field, with a Master's degree being preferred. At least five years of experience in management, governmental budgeting, finance, or governmental administration is recommended, with ten years being preferred. Potential candidate must have a valid driver's license.

The position will be responsible for direction of staff as it relates to the day to day operations of the City of Springfield and will work at the direction of the City Manager.

The starting salary is based on experience and/or certifications. Applications can be obtained at the City Hall Office located at 130 South Laurel Street, Springfield, GA 31329, or from the City of Springfield Website at [www.springfieldga.org](http://www.springfieldga.org) by clicking onto City Administration, then forms, then employment application. Completed applications may be returned in person or by mail.

Interviews will begin on 09/17/18. The deadline for receiving applications for this position is until filled.

The full job description will be available by request to the City Clerk [lrineair@springfieldga.org](mailto:lrineair@springfieldga.org) or 912-754-7617.

*The City of Springfield is an equal opportunity employer.*